

# QUALITY IMPROVEMENT COMMITTEE CHARTER

## COMMITTEE MEMBERS:

Michael Alexander, MD	Carlos Arcangeli, MD	Jennifer Kelly Daodu, MD
Arthur Dover, MD	Maria Lopez-Bermejo, MD	Stuart Mumm, MD (chair)
Lawrence Rosenbaum, MD	Daniel Spilman, MD	Joel Weinstein, MD
Thomas Yen, MD		

## COMPOSITION OF COMMITTEE:

Committee will consist of the Medical Director, at least four Primary Care Physicians, three Specialists, and one representative each from Surgery, a Medicine Sub-specialty, and OB/GYN.

## PMG STAFF:

Prudence Vincent, RN	Marvin Labrie	Nancy Greenstreet, MD
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## CHARTER:

Objectively and systematically monitor and evaluate quality of care and services, identify opportunities for improvement, recommend, implement, and monitor changes to validate quality of care.

## RESPONSIBILITIES:

The QI committee has 3 broad areas of activity:

1. New practitioner credentialing and periodic recredentialing
2. Quality Assurance: Investigation of complaints, deficiencies, and unexpected outcomes through Peer review, with recommendations for corrective actions when appropriate
3. Systematic quality improvement.
  - o Use modern information technology to gather internal and external data, identify shortcomings, and drive care improvement, emphasizing preventive and chronic care
  - o Participate in educational exposures and rapidly spread best practices within PMG
  - o Create new systematic approaches to reduce variability and improve services, including disease registries and disease management programs
  - o Excel in Pay for Performance, Patient Satisfaction, and other external scoring systems
  - o Recognize and reward quality performance for PMG PCPs and specialists
  - o Participate in community-wide, collaborative care improvement initiatives

## MEETING SCHEDULE:

Meetings are held monthly on the first Wednesday of the month at 7:30 a.m. at PMG offices in Santa Cruz. Committee meeting attendance is limited to committee members only. Select guests may be invited.

## MINUTES/BOARD REPORTING:

All actions of the QI Committee will be recorded in the minutes of the committee and are available to the Board. An oral report shall be presented at the monthly Board meeting as appropriate.